



Canadian Mental
Health Association
Kenora
Mental health for all

**SAFE BED Program
Residential Support Worker – Full-Time Evenings
14 Month Contract**

Reporting to the Chief Executive Officer and the Safe Bed Program Team Leader the Residential Support Worker is responsible for supporting individuals with daily living tasks while facilitating an atmosphere of safety, independence, social interaction, and community involvement.

The Residential Support Worker will work eight hour shifts in the evening to facilitate overnight shift coverage. This shift coverage is from 7:00 p.m.-3:00 a.m. 7 days week on a rotational basis. They will participate as a member of a team of professionals whose focus is safety, stability, and support for individuals in a mental health crisis and in immediate contact with the police. The team will include the resident/client, residential support workers, Team Lead, nursing staff (both internal and external), Counselling & Treatment Team staff, Case Manager for the Safe Bed Program and Addiction Specialist from the Canadian Mental Health Association, Kenora Branch, community services providers and other residential staff members.

Qualifications:

- Diploma in social sciences or human services an asset, High School Graduation Diploma minimum
- Experience working with individuals with mental health struggles and/or demonstrated ability to work with vulnerable populations
- Personal qualities of empathy, understanding, patience
- Ability to participate side by side with individuals to accomplish tasks and develop meaningful activities
- Ability to carry out and role model activities of daily living
- Case management, advocacy and recording skills
- Understanding and applied knowledge of Recovery Model
- Understanding of trauma informed practice and implementation
- Good Interpersonal communication and relationship building skills
- Ability to communicate professionally with community agencies
- Knowledge of community resources
- Cultural competence for diverse populations
- Good documentation skills an asset
- Proficient in computer skills
- Demonstrated understanding of personal space and the ability to role model healthy boundaries
- Ability to manage conflict and crisis situations
- Ability to work independently as well as in a team environment

Duties:

- Adherence to all policies of Canadian Mental Health Association, Kenora Branch
- Side by side support/teaching in activities and skills of daily living
- Ensure medications are appropriately stored and delivered to clients at the appropriate times and dosages, and documented
- Supporting clients with developing, participating, and following through with recovery plans/coordinated care plans

- Outreach and support with clients as directed by the Safe Bed Program Team Lead & Chief Executive Officer
- Ensure the safety and security of all residents during shift, including interpersonal safety and security of the residence
- Monitor individual recovery plan/coordinated care plan compliance and changes in mental health symptoms
- Interface with community services and programs with and on behalf of residents
- Plan for groceries, meals, household maintenance and supplies in conjunction with other residential support staff
- Ensure the completion of shift responsibilities and routines as identified in agency policy and procedures
- Maintenance of client files and data files including updating of client information consistent with agency policies and procedures
- Attend monthly staff meetings and educational/training opportunities as required
- Documentation of all shift changes using the electronic scheduling software and follow agency policies and procedures
- Participate on specific committees or working groups as assigned by the Chief Executive Officer
- Provide a safe environment by ensuring adherences to Workplace Health and Safety Regulations and Policies, Infection Control Guidelines, WHIMIS and Safe Work Procedures; including but not limited to Fire, Disaster and Evacuation Plans
- Ensure client safety and client safety activities are emphasized throughout orientation of new staff members
- Support an environment which avoids, prevents, and corrects all activities or actions which may result in a patient safety incident in the delivery of mental health services
- Responsible for self care
- Other duties as directed

For more information, please visit www.cmhak.on.ca

**Please submit resume by January 27th, 2023 attention to:
Hiring Committee
Canadian Mental Health Association, Kenora Branch
227 Second Street South, 2nd Floor
Kenora, Ontario P9N 1G1
Email: office@cmhak.on.ca**

The Canadian Mental Health Association, Kenora Branch welcomes and encourages applications from people with disabilities.

Accommodations are available on request for candidates taking part in all aspects of the selection process.