



Canadian Mental  
Health Association  
Kenora  
*Mental health for all*

**Canadian Mental Health Association Kenora Branch  
Full-Time Mental Health Therapist**

The Mental Therapist reports to the Team Leader, Counselling and Treatment Program. The Mental Health Therapist is expected to work as a member of a team and is expected to participate in clinical and peer supervision.

*Qualifications:*

BSW, MSW or MA in Counselling Psychology preferred or Masters level training in Occupational Therapy or Nursing.

Membership in good standing in a College or Association which governs the health profession

Knowledge of mental health/mental illness, and mental health difficulties

Highly developed screening, and assessment skills

Understanding of the Recovery Philosophy

Leadership skills

Training and applied abilities in a variety of treatment modalities; CBT, RET, Narrative, Trauma, EMDR

Therapy, recording, and evaluation skills

Case management and advocacy skills

Professionalism in the performance of duties

Working knowledge of community resources, and agencies

Ability to build community linkages and networks to ensure planning and delivery of individualized treatment plans

Cultural Competence for diverse populations

Ability to work independently and self motivated

Computer literacy and recording skills

*Duties:*

Responsible for:

- Adherence to all policies of Canadian Mental Health Association Kenora Branch
- Assurance of confidentiality of all client, personnel, and organizational records and information
- Thorough screening and assessment of client problems in living, mental health difficulties, etc
- In consultation with the client(s), the development and implementation of a treatment plan and evaluation of treatment goals
- Maintenance of client files, data files, and updating of client information consistent with regulating college and Canadian Mental Health Association, Kenora Branch policies and procedures.
- Intake functions including administration and scoring of screening tools, and where indicated referral to other community agencies and services

- Case Management functions including linkages and information sharing with referral agents and sources, liaison with “circle of care” (PHIPA) and other community providers
- Knowledge of screening and assessment tools and their applications
- Provision of treatment utilizing evidence based best and promising practices
- Advocacy
- Education of client, family and community
- Development and facilitation of therapy, treatment, skills enhancement or education groups
- Participate and promote interagency collaboration and integration
- Clinical supervision of undergraduate and graduate students
- Collection and data entry of all MHOLTC required client centered data
- Participate in clinical team meetings and staff meetings as scheduled
- Monitor program policies and procedures to assure their applicability to evidence based best practice and CMHA philosophy
- Draft all necessary correspondence/service plans/reports
- Participate on specific Committees or task or work groups as assigned by the Supervisor
- Provide a safe environment by ensuring adherences to Workplace Health and Safety Regulations and Policies, Infection Control Guidelines, WHIMIS and Safe Work Procedures; including but not limited to Fire, Disaster and Evacuation Plans
- Ensure client safety and client safety activities are emphasized throughout orientation of new staff members
- Support an environment which avoids, prevents and corrects all activities or actions which may result in an adverse outcome in the delivery of mental health services
- Participate in administrative and office functions as needed
- Participate in training and educational opportunities
- Responsible for self-care including awareness of and addressing the effects of vicarious traumatization
- Other duties as required

For more information, please visit [www.cmhak.on.ca](http://www.cmhak.on.ca)

**Please submit resume by January 26<sup>th</sup>, 2023 attention  
to: Hiring Committee  
Canadian Mental Health Association, Kenora Branch  
227 Second Street South, 2<sup>nd</sup> Floor  
Kenora, Ontario P9N 1G1  
Email: [careers@cmhak.on.ca](mailto:careers@cmhak.on.ca)**

The Canadian Mental Health Association, Kenora Branch welcomes and encourages applications from people with disabilities.  
Accommodations are available on request for candidates taking part in all aspects of the selection process.